

**Somerville Retirement Board Meeting  
July 30, 2014**

The Regular Meeting of the Somerville Contributory Retirement Board duly posted to be held in the Aldermanic Chambers at City Hall, 2<sup>nd</sup> Floor, 93 Highland Ave., Somerville, MA on the above date was called to order at 8:33 AM by Chairman Rourke with Board Members Ross, Memory and Faison. Also in attendance was Executive Director Michael Pasquariello and Attorney Matthew Buckley. Board Member Bean was not in attendance.

**New Business:**

1. On a motion duly made and seconded it was **VOTED** by the Board to approve the Regular **minutes** of the June 19, 2014 meeting and sign them into record.

2. On a motion duly made and seconded it was unanimously **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for **Vendor Expense Warrant # 7**, which includes the following invoices:

1- Harpers Payroll	\$1,027.10	2- SHS Graphics	\$45.00
3- Poland Springs	\$5.18	4- Sherman Actuary	\$187.50
5- M. Pasquariello	\$162.25	6- Swampscott	\$504.65
7- Medical Records	\$102.51	8- Rhumblin	\$2,500.00
9- State Street	\$250.00		

3. On a motion duly made and seconded it was unanimously **VOTED** by the Board to accept and process the following received Applications for **Withdrawal** of Accumulated Total Deductions for:

- Cheryl Murray. The total Refund amount is \$
- Diane Roderick. The total Refund amount is \$
- Thomas Marshall. The total Refund/Rollover amount is \$
- Ana Lucia Price. The total Refund amount is \$
- Rosetta Burns. The total Refund amount is

This item was tabled.

4. On a motion duly made and seconded it was unanimously **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for monthly **Retiree Payroll Warrant # 7A** in the amount of \$1,960,457.30 for July 2014.

5. Review the Q1 2014 Trial Balance, Cash Receipts, Cash Disbursements and Adjustments Reports and bank account reconciliations.

6. On a motion duly made and seconded it was unanimously **VOTED** by the Board to sign the following certificates and include them for Membership in the Somerville Retirement System:

Certificate # 7844, Patricia Abreu, Group 1.

Certificate # 7877, Diana Chiang, Group 1. Certificate # 7886, Shaun Clark, Group 4.

Certificate # 7834, Erika DaSilva, Group 1. Certificate # 7811, Ben Dewart, Group 1.

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Certificate # 6999, Rositha Durham, Group 1. Certificate # 7859, Zy Hernandez, Group 1.  
Certificate # 7816, Lisa Hodorawis, Group 1. Certificate # 7871, Keith Johnson, Group 1.  
Certificate # 7901, B. Santagelo, Group 1. Certificate # 7896, G. Scimemi, Group 1.  
Certificate # 7900, Oliver Garcia, Group 1. Certificate # 7899, Chris Slattery, Group 1.

7. Received Superannuation Retirement Applications from:

- Joseph Tringale, effective August 29, 2014.
- Nancy Trane, effective June 29, 2014.
- Stephen Mitrano, effective June 29, 2014.
- James Gallagher, effective July 5, 2014.

On a motion duly made and seconded it was **VOTED** by the Board to approve and process the above Superannuation retirement applications.

8. PERAC has approved the following previously Board approved new retirees:

- Francis Bates, effective 5/26/2014.
- Vincent Melchionno, effective 6/16/2014.

9. Reviewed and discussed the May 5, 2014 Comerica letter received regarding Globe Tax foreign tax recoveries. The Executive Director sent a response letter to Comerica on June 26, 2014. The Executive Director received an e-mail response back from Daniel Berd on 7/1/2014, again providing and asking us to complete Globe Tax forms/application. The Executive Director will research in order to determine what other MA Retirement Boards or public funds are represented by Comerica in a Custodian capacity.

10. Discuss the 5/30/2013 letter from State Street Global Services regarding class action services, \$250.00 fee per filing or opt out. State Street will continue to file on our behalf unless we execute an opt- out letter, which can be done at any time.

Received from PERAC the following Memorandums:

Memo # 20/2014	(Tobacco Company List)
Memo # 21/2014	(Concurrent Benefits)
Memo # 22/2014	(Board Member Training Q3)
Memo # 23/2014	(Board Member Training Q3 – State Ethics Seminars)
Memo # 24/2014	(Retroactive Changes to Cash Book Entries)
Memo # 25/2014	(Reinstatement to Service)
Memo # 26/2014	(Electronic Document Submission Training)
Memo # 27/2014	(IRS PLR Taxation)
Memo # 28/2014	(COLA Dependent Allowance)

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The following retirees recently passed away:

Edward J. Sullivan, on 6/30/14.      Option  
Irene Lund, on 7/1/14.              Option C survivor, benefits cease.  
Alfred R. Chicoine, Jr., on 7/4/2014. Option B, negative annuity, benefits cease.

**Old Business:**

Stephen Shea Involuntary Accidental Disability Application:

The DPW issued an Involuntary Accidental Disability Application on 3/6/14, with the incorrect social security number. On 3/19/14 the DPW issued a new Application with his correct social security number. On 3/31/2014 Mr. Shea formally requested a hearing. The Executive Director obtained a copy of the accident report, medical records and most recent medical note and confirmed with the DPW and Renee Mello in the Personnel Department that his job description has not changed. The hearing was scheduled for April 29, 2014 at 8:30 AM. On 4/28/14 Mr. Shea formally requested to reschedule the hearing due to his attorney's unavailability. The item was tabled at the April meeting. The Executive Director will find out when Mr. Shea's appointment is for his procedure, communicate with the Personnel Department and coordinate rescheduling the hearing. On May 13, 2014 the Executive Director mailed Mr. Shea a letter in order to arrange for a hearing later in June when more information is available. Mr. Shea went for his procedure on May 16, 2014. A determination regarding a second procedure or physical therapy is in process. The hearing was tabled in June until updated medical information is provided. A second procedure was conducted on July 18, 2014. A 2 week follow-up appointment with the Dr. was scheduled.

Discuss Cypress Asset Management status. Cypress Asset Management was hired during 3/2006. 4/2011 voted to terminate the contract with Cypress and instructed Xavier Urpi to liquidate all holdings. On April 23, 2014 received a letter from Cypress regarding 5 securities from the 4/2011 liquidation process. On May 8, 2014 the Executive Director mailed a response letter to Cypress acknowledging receipt of their letter. A copy of the April 2011 State Street statement with the sale transactions for the 5 securities has been located. After numerous requests and follow-up by attorney Matthew Buckley, no supporting documentation has been received from Xavier Urpi or his attorney. John O'Reilly at Congress Asset Management is assisting the Executive Director and Board Member Memory gathering information on the 5 securities, such as their market values and any payments received. Attorney Matthew Buckley will send a letter to Xavier Urpi requesting the 5 securities, all supporting documentation and all of the earnings referenced in his 4/21/2014 letter while the Board continues to perform its due diligence.

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Continue discussing the Fossil Fuel Divestment presentation from February 27, 2014. The Board will continue to research and gather information regarding the effect of fossil fuel divestment on the investment portfolio. A letter was mailed to each Investment Manager on 4/7/14 requesting each Manager to provide, to the Board, guidance and information regarding the financial impact of divesting fossil fuel holdings from the portfolio. All Investment Manager response information received was forwarded to actuary Dan Sherman on 6/25/2014 in order to prepare sample valuation data reflecting the Investment Manager information. Received an e-mail on 7/11/14 from Shoshana Blank indicating that she will be back in touch to provide me with which cities in MA have passed divestment resolutions and asking when we will have all of the responses from our Investment Managers. On June 26, 2014 the Board of Alderman unanimously approved a resolution urging individuals, colleges and universities, foundations and government to divest their funds from publicly traded fossil fuel companies. The Board will continue to closely monitor the progress and status of Bill 1225. It was noted that the Somerville Retirement Board posted a 20.4% Rate of Return for 2013, ranking 5<sup>th</sup> in the state of 105 retirement boards, while PRIM posted a 15.24% Return.

Matt Buckley was at the DALA hearing for Paul Timmins on January 15, 2014. Mr. Timmins lost his appeal at DALA and appealed the decision to CRAB.

Status update on any disability applications.

Received the Medical Panel Report from PERAC for Patrick Irving, Jr. on 7/24/2014. On a motion duly made and seconded it was unanimously **VOTED** by the Board to accept the findings of the Medical Panel and approve the accidental disability based on the results of the Medical Panel Report.

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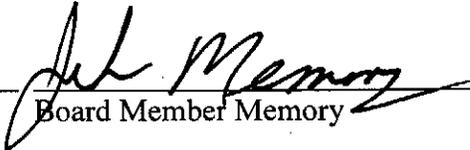
On a motion duly made and seconded it was **VOTED** to adjourn the meeting at 9:40 AM.

  
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Chairman Rourke

  
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Board Member Ross

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Vice Chairman Bean

  
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Board Member Memory

  
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Board Member Faison