

Somerville Retirement Board Meeting
August 28, 2014

The Regular Meeting of the Somerville Contributory Retirement Board duly posted to be held in the Aldermanic Chambers at City Hall, 2nd Floor, 93 Highland Ave., Somerville, MA on the above date was called to order at 8:32 AM by Chairman Rourke with Board Members Ross and Memory. Also in attendance was Executive Director Michael Pasquariello. Board Members Faison and Bean were not in attendance.

New Business:

1. On a motion duly made and seconded it was **VOTED** by the Board to approve the Regular **minutes** of the July 30, 2014 meeting and the August 6, 2014 Special meeting minutes and sign them into record.

2. On a motion duly made and seconded it was **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for **Vendor Expense Warrant # 8-2014** in the amount of \$127,208.72 (copy attached).

3. On a motion duly made and seconded it was **VOTED** by the Board to accept and process the following received Applications for **Withdrawal** of Accumulated Total Deductions for:
 - Stephen Derby. The total Refund amount is \$9,239.96.

4. On a motion duly made and seconded it was **VOTED** by the Board to process the following received account **transfer** requests:
 - Received from the Boston Retirement Board to **transfer** the account of Catherine Fine.
 - Received from the State Retirement Board to **transfer** the account of Karthik Viswanathan.
 - Received from the Weymouth Retirement Board to **transfer** the account of Owen J. MacDonald. (interest – inactive over 10 years)

5. On a motion duly made and seconded it was **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for monthly **Retiree Payroll Warrant # 8-2014** in the amount of \$2,022,666.74 for August 2014.

6. Review the Q2 2014 Trial Balance, Cash Receipts, Cash Disbursements and Adjustments Reports.

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7. On a motion duly made and seconded it was **VOTED** by the Board to sign the following certificates and include them for Membership in the Somerville Retirement System:

Certificate # 7702, Ramona Santiago, Group 1. Certificate # 7840, M. Salimbeni, Group 1.
Certificate # 7865, S. George, Group 1. Certificate # 7875, Martina Snajder, Group 1.
Certificate # 7876, Kathy Kimusko, Group 1. Certificate # 7881, Jason Castle, Group 2.
Certificate # 7887, Daniel Moore, Group 1. Certificate # 7892, Andrew Haynes, Group 1.
Certificate # 7893, Dina McCarron, Group 1. Certificate # 7894, Seamus Lynch, Group 1.
Certificate # 7896, D. Petuchowski, Group 1. Certificate # 7897, John Stacy, Group 1.
Certificate # 7902, James Mello, Group 1. Certificate # 7907, E. Satin-Hernandez Group 1.

8. Received a **Military Buyback** calculation request from:

- Jay C. Weaver, a current Member of the Somerville Retirement Board, to buyback Military Service time. Upon proper make-up payment of \$4,484.97 to the Somerville Retirement Board, the Somerville Retirement Board will accept liability for 2 years and 4 months of creditable service.

On a motion duly made and seconded it was **VOTED** by the Board to approve the above buyback request.

9. Received **Superannuation Retirement Applications** from:

- Lance Covert, effective August 13, 2014.
- Mary Ann Wall, effective 9/15/20104.

On a motion duly made and seconded it was **VOTED** by the Board to approve and process the above Superannuation retirement applications.

10. PERAC has approved the following previously Board approved **new retirees**:

- William Lee, Option C, effective 6/7/2014.
- Carol Atherton, Option B, effective 6/2/2014.
- John Bandini, Option B, effective 5/30/2014.
- Rosemary Ryan, Option B, effective 6/29/2014.
- Diane O'Callaghan, Option B, effective 6/29/2014.
- Nanct Trane, Option C, effective 6/29/2014
- Linda Geehan, Option A, 6/29/2014.
- Maureen James, Option B, effective 6/29/2014.
- Jo-Ann Deprizio, Option B, effective 6/29/2014.

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11. Reviewed and discussed the May 5, 2014 Comerica letter received regarding Globe Tax foreign tax recoveries. The Executive Director sent a response letter to Comerica on June 26, 2014. The Executive Director received an e-mail response back from Daniel Berd on 7/1/2014, again providing and asking us to complete Globe Tax forms/application. The Executive Director researched and discovered that the Marlborough and Franklin County Retirement Boards utilize Comerica in a Custodian capacity. Foreign withholding tax recovery and utilizing Globe Tax is not applicable for the Marlborough Board. Franklin Retirement signed the Globe Tax forms and is using their services and paying the fee, which is netted in their statement. The Executive Director and Board Member Memory will draft a letter to Comerica asking where in the executed Agreement Comerica is authorized to utilize a 3rd party and charge additional fees related to withholding tax recovery.

12. The MACRS Fall conference is in Springfield from October 5 – 8th at the Sheraton Springfield. The cost of the conference is \$270.00 per person plus hotel accommodations of approximately \$168.35 per room, per night. The 2014 budget reflects 2 attendees to this conference. On a motion duly made and seconded it was **VOTED** by the Board to approve Tony Ferrelli and Board Member Ross attending the conference.

13. Three Accidental Disability retirees Section 91A, failed to file Annual Statement of Earned Income with PERAC. One has come in compliance; the 2nd received an extension until 10/15/2014. The third retiree is complying in person the week ending 8/29th, this item was tabled.

Received from PERAC the following Memorandums:

Memo # 29/2014 (Ch. 165 of Acts of 2015)

The following retirees recently passed away:

Lucille Bavin, on 6/13/14. Option C survivor, benefits cease.

Alfred Chicoine on 7/4/2014. Option B, negative annuity account balance, benefits cease.

James Tatosky on 7/19/2014. Option B, negative annuity account balance, benefits cease.

Louise Scott, on 8/22/14. Option C survivor, benefits cease.

Old Business:

Stephen Shea Involuntary Accidental Disability Application:

The DPW issued an Involuntary Accidental Disability Application on 3/6/14, with the incorrect social security number. On 3/19/14 the DPW issued a new Application with his correct social security number. On 3/31/2014 Mr. Shea formally requested a hearing. The Executive Director obtained a copy of the accident report, medical records and most recent medical note and confirmed with the DPW and Renee Mello in the Personnel

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Department that his job description has not changed. The hearing was scheduled for April 29, 2014 at 8:30 AM. On 4/28/14 Mr. Shea formally requested to reschedule the hearing due to his attorney's unavailability. The item was tabled at the April meeting. On May 13, 2014 the Executive Director mailed Mr. Shea a letter in order to arrange for a hearing later in June when more information is available. Mr. Shea went for his procedure on May 16, 2014. A determination regarding a second procedure and/or physical therapy is in process. The hearing was tabled in June until updated medical information is provided. A second procedure was conducted on July 18, 2014. On 8/11/14 at a follow-up appointment, Dr. Ackland recommended another surgery and provided a note instructing "no work at this time". The Executive Director requested a copy, from Mr. Shea and Personnel, of the written recommendation from the Dr. recommending another surgery. This item and hearing was tabled until further information is received.

Discuss Cypress Asset Management status. Cypress Asset Management was hired during 3/2006. 4/2011 voted to terminate the contract with Cypress and instructed Xavier Urpi to liquidate all holdings. On April 23, 2014 Board received a letter from Cypress regarding 5 securities from the 4/2011 liquidation process. On May 8, 2014 the Executive Director mailed a response letter to Cypress acknowledging receipt of their letter. A copy of the April 2011 State Street statement with the sale transactions for the 5 securities has been located. After numerous requests and follow-up by attorney Matthew Buckley, no supporting documentation has been received from Xavier Urpi or his attorney. On 8/14/2014 Attorney Matthew Buckley sent a letter to Xavier Urpi at Cypress Asset Management requesting the securities, the money and all supporting documentation related to the 5 securities referenced in his 4/23/14 letter be returned to the Board. No response from Mr. Urpi has been received to date. The Executive Director and Board Member Memory will send another letter to Mr. Urpi setting a response deadline.

Continue discussing the Fossil Fuel Divestment presentation. The Board will continue to research and gather information regarding the effect of fossil fuel divestment on the investment portfolio. All Investment Manager response information received was forwarded to actuary Dan Sherman on 6/25/2014 in order to prepare sample valuation data reflecting the Investment Manager information. On August 5, 2014 the Executive Director issued a statement on behalf of the Board during an interview with Somerville Neighborhood News (SCATV).

Matt Buckley was at the DALA hearing for Paul Timmins on January 15, 2014. Mr. Timmins lost his appeal at DALA and appealed the decision to CRAB.

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Status update on any disability applications.

On a motion duly made and seconded it was **VOTED** to adjourn the meeting at 8:49 AM.

Chairman Rourke

Thomas Ross

Board Member Ross

X
Vice Chairman Bean

John Memory

Board Member Memory

X
Board Member Faison

Cash Disbursements Warrant
Warrant Number 8-2014

Transaction ID	Date	Check Number	Vendor ID	Vendor/Description	Amount
5319	08/29/2014		551	city of somerville ROD - Federal taxes - Stephen Derby	1,871.58
5318	08/29/2014	3001	2463	Stephen Derby ROD - Stephen Derby	7,486.31
5320	08/29/2014	3002	855	State Board of Retirement XFER to State for Karthik Viswanathan	86,004.42
5321	08/29/2014	3003	35	State-Boston Retirement System XFER to Boston for Catherine Fine	722.85
5322	08/29/2014	3004	1849	Harpers Payroll Harpers Payroll 7-2014	1,000.60
5323	08/29/2014	3005	2442	Sherman Actuarial Services, LL Sherman Actuary initial work 1/1/14 Valuation	4,000.00
5324	08/29/2014	3006	2398	SHS Graphics SHS Graphic Design for printing blank NOD's	420.00
5325	08/29/2014	3007	1439	Medical Record Associates, LLC Medical records for Ron Selig	102.51
5326	08/29/2014	3008	1745	Poland Spring Poland Spring water	7.77
5327	08/29/2014	3009	2396	Quill Quill office supplies toner, post its, batteries	307.06
5328	08/29/2014	3010	694	City of Somerville-salaries Reimb. City 8-2014 Board/staff payroll	23,488.74
5329	08/29/2014	3011	122	Weymouth Ret. Board XFER to Weymouth for Owen MacDonald (supplemental)	1,796.88

Records Reported On: 12
Total Amount: 127,208.72

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Edward Bean (Vice Chairman)

Thomas Ross

John M. Memory

Austin Faison

John E. Rourke (Chairperson)

Thomas Ross

John Memory

Austin Faison

John E. Rourke
