

**CITY OF SOMERVILLE, MASSACHUSETTS**  
**SOMERVILLE AFFORDABLE HOUSING TRUST FUND**

*JOSEPH A. CURTATONE*

*MAYOR*

*Mary Cassesso, Managing Trustee*

*Trustees*

Dana LeWinter  
Donna Haynes  
Beth Munroe-Howe  
Daniel LeBlanc  
Eleanor Rances  
Andrea Shapiro  
Lisa Davidson  
Mark Niedergang

**Minutes**

**May 8, 2014 Meeting – 6:15 PM**

City Hall, Third Floor Conference Room  
93 Highland Avenue Somerville MA 02143

Trustees Present: Mary, Dana, Donna, Beth, Danny, Eleanor, Andrea, Lisa and Mark

Guests Present: Jennifer Goldson

*The meeting began at 6:15 PM. All Trustees listed above present but Dana and Mark. Dana arrived right after the vote on the April meeting minutes. Mark joined the meeting during the Trust membership conversation at 6:40pm.*

1. Introduction to Lisa Davidson, new Trustee (sworn in by John Long prior to meeting)
2. Reading and Approval of April 10, 2014 Meeting Minutes  
With a motion from Andrea, and a second from Danny and an abstention from Lisa, the Trust VOTED 6-0 to approve the April 10 Minutes.
3. Meet with Jennifer Goldson to discuss updated Strategic Visioning Guidelines – discussed trust membership (maybe the 11<sup>th</sup> member could be non-specific or just live or work in Somerville) and starting an annual report (by key activities and publish within 3 months of the end of the fiscal year). The Trustees then went through the draft page by page with Jennifer. Jennifer will provide an example of Cambridge development loan terms.

Mark left the meeting at 6:50pm

Jennifer left the meeting at 7:25pm

4. Financial Review – discussed Trust contribution to clerk salary and the increase from \$76.92 to \$100/week. The Trust asked Admin & Finance to present a request for the Trust contribution to clerk salary – dollar amount or percentage.

With a motion from Danny, and a second from Mary, the Trust VOTED 7-0 to approve the January and February 2014 financial reports.

5. Announcements – CPA meeting Monday May 12<sup>th</sup> at 7pm at the East Somerville Community School cafeteria at 50 Cross St.
  
6. Adjournment: The meeting adjourned at 7:43 PM.  
With a motion from Donna, and a second from Andrea, the Trust VOTED 8-0 to adjourn.

*Next meeting June 12th.*