



CITY OF SOMERVILLE, MASSACHUSETTS

*HEALTH DEPARTMENT*

JOSEPH A. CURTATONE  
MAYOR

PAULETTE RENAULT-CARAGIANES  
DIRECTOR

MINUTES  
BOARD OF HEALTH  
Regular Meeting

September 20, 2012  
5:00 pm  
City Hall Annex Conference Room

**Present:** Paulette Renault-Caragianes (Health Director)  
Dr. Brian Green, Board Member (Chair)  
Babette Mello, Board Member  
Paula Machado, Board Member  
Kathy Henkle (Recording Secretary)

**Absent:** None

**Staff Members in Attendance:**

**Guests:** Mr. Assad Hamad of Alfredo's Italian Kitchen

**Meeting Called to Order:** by Dr Green and seconded by Ms. Mello at 5:09 pm.

**Previous Minutes:** On a motion made by Ms. Mello and seconded by Ms. Machado:

*"The August 16, 2012 Minutes were approved as circulated."*

**MOTION CARRIED UNANIMOUSLY**

**Public Hearing:** On a motion made by Ms. Mello and seconded by Ms. Machado:

*"The August 16, 2012 Rodent Control Hearing Minutes were approved as circulated."*

**MOTION CARRIED UNANIMOUSLY**

**Variance Request:** Alfredo's has made a request to use time as a public health control (TPHC) for holding pizza and calzone on their restaurant's enclosed shelves/counter tops. The maximum hour for holding pizzas/calzones will be 4 hours after initial cooking. A log will be kept to keep track of time pizza/calzone, and any unused pizza/calzone will be discarded after the 4 hours has expired. Dr. Green made a motion to grant Alfredo's Italian Kitchen a variance for TPHC and Ms. Mello seconded it. A vote was taken.

Yes – 3 No – 0. All in favor.

**MOTION CARRIED UNANIMOUSLY**



**Urban Agriculture Regulations:** is an umbrella term that describes a range of food growing practices that may include the keeping of chickens and/or bees, but does not include other livestock. These regulations will need to be approved by both the Board of Aldermen (Zoning Issues) and the Board of Health (Health Issues). The Urban Agriculture Regulations were reviewed and discussed by the board members. Dr. Green made a motion to approve the Board of Health Regulations for Urban Agriculture in Somerville as written. Ms. Machado seconded it. A vote was taken  
Yes – 3 No – 0 All in Favor. **MOTION CARRIED UNANIMOUSLY**

**Grease Trap Regulations:** was tabled for a future meeting.

**Temporary Food Permit/Mobile Truck Policy Updates:** has been labor intensive, and so many temporary permits are being requesting as close to 2 days to 1 week ahead of time for their events. This is quite challenging in light of the need for review of all submitted documents as well as the potential for follow up with the applicants. Current procedures and time frames are under review to inform future action.

Mobile Food Truck Policy update: the Board of Aldermen and the Legislative Committee will be meeting to discuss the regulation of Mobile Trucks in the City of Somerville

**Restaurant Inspections – August 2012:** The report was reviewed by the board members. One establishment had 11 violations.

**Health Department Updates:** We are advertising for the Shape-Up-Somerville Director position. The department applied for a grant award called “Roadmaps to Health” The grant is for \$25,000. We are one of 11 finalists from all over the country and up to 6 awards will be confirmed. A site visit has been scheduled for October 2, 2012. Robert Wood Johnson will also be visiting the end of October for the Healthy Kids Health Communities grant. Cory Mashburn is hosting the annual opiate speak out on SCAT TV September 20, 2012. The part-time Public Health Nurse position is still vacant. As it stands now, the City of Somerville is not part of a local mosquito control program and never was. The Health Director, Paulette Renault-Caragianes said they will look into signing up for the program in the future. The initial cost to join is about \$5,000 and additional payments would be required for the services they provide. Flu vaccines have arrived. We will continue to offer flu clinics every Thursday from 5 – 7pm starting in October. Plans are under way to have a vote and vax on Election Day in November.

A motion was made by Ms. Mello to approve the Health Department Updates, seconded by Ms. Machado.

**MOTION CARRIED UNANIMOUSLY**

**Other:** Dr. Green spoke briefly about Proposition 37. In the state of California, voters will be voting for or against Proposition 37. Under prop 37, food containing genetically engineered ingrediants would be to be labeled as such, including thousand of packaged products that now fill the grocery stores.

**Next Meeting:** October 18, 2012 @ 5:00 pm.

**Adjournment:** A motion was made by Dr. Green to adjourn the meeting at 6:00 pm, seconded by Ms. Mello.

Respectfully Submitted,  
Kathy Henkle (Recording Secretary)  
September 24, 2012