

**MINUTES**  
**BOARD OF HEALTH**

November 19, 2009

5:00pm

City Hall Annex Conference Room

**Present:** Paulette Renualt-Caragianes (Health Director)  
Dr. Brian Green (Chair)  
Babette Mello, Board Member  
Paula Machado, Board Member  
Kathy Henkle (Recording Secretary)

**Staff Members in Attendance:** None

**Guests:** None

A motion was made by Dr. Green and seconded by Ms. Machado to call the meeting to order at 5:11pm.

**Previous Minutes:** On a motion made by Ms. Mello and seconded by Ms. Machado; *“The November 19, 2009 Minutes were approved as circulated.”*

**MOTION CARRIED UNANIMOUSLY**

**Previous Director’s Report:** On a motion made by Ms. Mello and seconded by Dr. Green, the Director’s September Report, were accepted. On a motion made by Ms. Mello and seconded by Ms. Machado, the Director’s October Report was accepted.

**H1NI/Seasonal Flu Vaccines Updates:** The Health Director received a board order from Alderwomen, MaryAnn Heuston inquiring about the flu vaccines. The Director called and gave her an update. The public health nurses vaccinated the elderly first at Flu Clinics at the Council on Ageing and their sister-sites beginning at the end of September. All clinics are posted on the City’s Website and are updated accordingly. As the H1NI became more available to us, along with the seasonal, we started to vaccinate the school age children. The public health nurses were able to conduct flu clinics at all of our schools and vaccinated 631 school age children from the age of 9 to high school. We also provided vaccines to two daycare/ preschool facilities. We had a flu clinic here at the Health Department for pregnant women and their spouses; and caregivers on infants less than 6 months by appointment only. We will also be at the Immigrant Health Fair at the Edgerly School the weekend of December 4 and 5<sup>th</sup>.

A motion was made by Dr. Green to officially thank the public health nurses, Maureen Monagle and Elizabeth Quaratiello for the great work they have done this flu season. Seconded by Ms. Mello.

**MOTION CARRIED UNANIMOUSLY**

**Snow Committee Update:** Ms. Darai was not available to give the board a report.

**Health Department Updates:**

The Essential School Health grant, which supports the school nursing, has been cut from 82K to 41K. This grant pays the School Nurse Leader, Gay Koty, partially helps pay the Grant Administrative Assistant, Denise Holland and the Nursing Assistant Flor Apolaya. The Health Director will meet with the City Auditor, Ed Bean to see if we are able to use any lag monies in the Health Department Personal Services to pay the above until end of this fiscal year.

The Center for Disease Control (CDC) was allocated recovery money for tobacco prevention and healthy living, healthy eating. Municipalities were asked to submit applications. Somerville and Fall River's applications were accepted.

Ms. Paulette Renault-Caragianes wants to make public that she wished to thank all involved with these years' flu clinics on the suburb job everyone is doing. I thank you, the public health nurses, Maureen Monagle and Elizabeth Quaratiello. The administrative support personnel, Denise Holland, Kathy Henkle and Emily Kotzuba.

**Other:** Dr. Green gave an overview of the new mammogram guidelines to the board members. A general discussion followed.

The next meeting will be held in the Health Director's Office located on the first floor at 50 Evergreen Avenue at 5:00pm. on December 17, 2009.

A motion was made by Ms. Mello and seconded by Ms. Machado to adjourn the meeting at 6:10pm

Respectfully Submitted,  
Kathy Henkle (Recording Secretary)  
December 8, 2009