



CITY OF SOMERVILLE, MASSACHUSETTS

HEALTH DEPARTMENT

JOSEPH A. CURTATONE

MAYOR

PAULETTE RENAULT-CARAGIANES

DIRECTOR

MINUTES BOARD OF HEALTH

Regular Meeting

December 19, 2013

5:00 pm

Conference Room @ Somerville Hospital
236 Highland Avenue

Present: Paulette Renault-Caragianes (Health Director)
Dr. Brian Green, Board Member (Chair)
Paula Machado, Board Member
Kathy Teixeira (Recording Secretary)

Absent: Babette Mello, Board Member

Staff Members in Attendance: ISD Health Inspectors, Benjamin Lipham, Michelle Bowler, Joseph Hamel.
Ellen Collins Operations Manager, ISD

Guests: Mr. R. Falaise, owner of Highland Creole Cuisine

Meeting Called to Order: by Dr. Green and seconded by Ms. Machado at 5:00pm.

Previous Minutes: On a motion made by Dr. Green and seconded by Ms. Machado:
"The November 21, 2013 Minutes were approved as circulated." **MOTION CARRIED UNANIMOUSLY**

Variance Request: None

Food Service Permit Fee Increases (Proposal): The following changes to the fees were discussed:

- 1.) Change/Decrease the Temporary Food Permit fee from \$100 to \$25
- 2.) Establish a Market Food License for \$100
- 3.) Establish a Seasonal Food License for \$159
- 4.) Establish a Plan Review Application fee for \$100
- 5.) Reduce the New Business Application from \$360 to \$100

Dr. Green made a motion to vote to approve on the proposed changes as presented.

Effective January 1, 2014. Ms. Machado seconded it.

All in favor – Yes – 2 No - 0. **MOTION CARRIED UNANIMOUSLY**

ISD Food Inspection Protocol Proposal:

Was presented as outline below:

- 1.) First Visit – Routine Inspection of Food Establishment. Order to Correct issued for any violations found. ISD reserves the right to re-inspect within 24 hours for Critical Violations (CV), per 105 CMR 590.000/1999 Federal Food Code 8-405.11.
- 2.) Second Visit: (1st re-inspection) \$100/CV fine issued if CVs are not corrected. Order to Correct issued. ISD reserves the right to re-inspect within 24 hours for critical violations (CV) Per 105 CMR 590.000/1999 Federal Food Code 8-405.11.
- 3.) Third Visit - Temporary closure if CV'S not corrected. Order to Correct issued.

The above were discussed in depth and more follow-up/ideas and/or revised proposals will be brought to the next meeting in January 2014.

Highland Creole Cuisine: Mr. Falaise appeared at the December 19, 2013 BOH meeting to discuss repeated multiple Critical Violations. Refrigeration capacity based on extensive menu offerings at Highland Creole Cuisine remains a concern to the Board of Health. As vote by the BOH, Mr. Falaise is required to continue to consult with Berger Consulting and present proof of the consultation and outcomes. Items to be covered during consultation are to include:

- 1.) Review of refrigeration capacity and recommendations of need for any increased capacity based on desired menu offerings
- 2.) Review regarding food prepared for out of restaurant consumption to determine if a catering permit is required.

Food Safety Consultant: The Health Director continues to meet with David Naparstek to work on deliverable such as education, (for community groups such as PTOs, churches, etc that have community events serving food to assure understanding of food safety techniques), facilitation of enrollment into voluntary FDA certification process for food inspection unit, and development of best practices.

Rodent Task Force: - A RFP is out on residential baiting assistance program. Consultations are on-going for obtaining contract for rodent population control activity by interested private research firm. Task force next meeting will be in January 2014.

Health Department Update: 700 flu vaccines given out this season School Nursing fully staffed . Presentations will be done by the Health Department to the newly appointed Board of Alderman at an Orientation Meeting. The presentations will show what the Health Department role and functions are for the City.

Health Department Updates: Dr. Green mad a motion to accept the Health Department updates and Ms. Machado seconded it. **MOTION CARRIED UNANIMOUSLY**

Next Meeting: January 23, 2014 5:30pm. **PLEASE NOTE TIME CHANGE**
Somerville Hospital – 236 Highland Avenue Conference Room – 1st Floor

Adjournment: A motion was made by Dr. Green to adjourn the meeting at 6:45 pm and seconded by Ms. Machado.

Respectfully Submitted,
Kathy Teixeira (Recording Secretary)
January 7, 2014