

**Somerville Retirement Board Meeting
October 29, 2015**

The Regular Meeting of the Somerville Contributory Retirement Board duly posted to be held in the Aldermanic Chambers at City Hall, 2nd Floor, 93 Highland Ave., Somerville, MA on the above date was called to order at 9:20 AM by Vice Chairman Bean with Board Members Memory, Ross, Nosnik and Massie. Also in attendance were Executive Director Michael Pasquariello and Dan Sherman.

New Business:

1. Dan Sherman from Sherman Actuarial Services presented the preliminary results of the 1/2015 Actuarial Valuation. A 5 year Experience Study was also discussed. On a motion duly made and seconded it was **VOTED** by the Board to approve the \$5,000. expenditure for the Experience Study.

2. On a motion duly made and seconded it was **VOTED** by the Board to approve the Regular and Executive Session minutes of the September 22, 2015 meetings and sign them into record.

3. On a motion duly made and seconded it was **VOTED** by the Board to accept and process the following received Applications for **Withdrawal** of Accumulated Total Deductions for:

- Belia Ducasse (Constituent Services). The total Refund amount is \$5,820.24.

4. On a motion duly made and seconded it was **VOTED** by the Board to process the following received account **TRANSFER** requests from:

- Framingham Retirement Board to **transfer** the account of Gerald Carchedi, \$4,886.90.

5. On a motion duly made and seconded it was **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for **Cash Disbursement Vendor Expense Warrants** #10-2015.

6. On a motion duly made and seconded it was **VOTED** by the Board to issue payment and authorize the corresponding wire transfer for monthly **Retiree Payroll Warrant** # 10-2015 in the amount of \$2,076,186.75 for October 2015.

7. Reviewed and discussed the August 2015 Trial Balance, Cash Receipts, Cash Disbursements, Adjustments Reports and the 3 Bank Account Reconciliations.

8. On a motion duly made and seconded it was **VOTED** by the Board to sign the following certificates and include them for Membership in the Somerville Retirement System:

Certificate # 8063, Trisha Chinski, Group 1. Certificate # 8083, Bri Flaherty, Group 1.

Certificate # 8094, Sheila Forristall, Group 1. Certificate # 8055, Michael Gadsby, Group 1.

Certificate # 8066, Linda Greenfield, Group 1. Certificate # 8054, John Hickey, Group 1.

Certificate # 8076, Brittany Irwin, Group 1. Certificate # 8077, Manjit Kaur, Group 1.

**Somerville Retirement Board Meeting
October 29, 2015**

Certificate # 8070, Alketa Lame, Group 1. Certificate # 8061, Ethan Sleeper, Group 1.
Certificate # 8057, Gabriela Portillo, Group 1. Certificate # 8092, Anna Rebelo, Group 1.
Certificate # 8073, Jose Bonilla, Group 1. Certificate # 8086, Andrea Vallecillo, Group 1.
Certificate # 8053, Sarah White, Group 1. Certificate # 8074, Sean White, Group 1.

9. PERAC has **approved** the following previously Board approved **new Retirees**:

- Louis Ischia, effective 9/11/2015.
- Ronald Selig, effective 7/15/2015.

10. Received **Superannuation Retirement Applications** from:

Patricia Auciello, effective 10/10/2015.
Matthew Buckley, effective 11/27/2015.
Ginger Barrett, effective 10/17/2015.
Fred Hartsgrove, effective 1/31/2016.

On a motion duly made and seconded it was **VOTED** by the Board to approve and process the above Superannuation retirement applications.

11. Received a **Military Buyback** calculation request from:

- Christopher Gomes, a current Member of the Somerville Retirement System (Police Dept.), to buy-back 4 years of Military Service. Upon proper make-up payment of \$20,539. to the Somerville Retirement Board, the Somerville Retirement Board will accept liability for 4 years of creditable service.

On a motion duly made and seconded it was **VOTED** by the Board to approve and process the above Buyback request.

12. New/updated postage machine: Budgeted \$50 per month in 2015. Pitney Bowes DM 400 options were discussed. (have been paying \$14. per month during 2015 for old/small machine and using City Hall postage machine for large mailings/payroll). A summary of options was distributed and discussed. On a motion duly made and seconded it was **VOTED** by the Board to approve the lease to own expenditure for the DM 400 postage machine from Pitney Bowes.

13. The Executive Director attended the 9/28/15 Medical Indemnity Panel.

14. Monika A. Quinn, surviving spouse of deceased Firefighter Robert F. Quinn, who passed away on 10/4/2015, requested survivor benefits under Section 9. A copy of the death certificate was obtained. On a motion duly made and seconded it was **VOTED** by the Board to approve the Section 9 benefits.

**Somerville Retirement Board Meeting
October 29, 2015**

15. The Executive Director introduced and presented initial Death Audit Services information obtained in 5/2015 from Pension Benefit Information (PBI), Kyle McDonald. The Executive Director will search for additional vendors providing these services. This item was tabled.

16. Current status for the 12/1/2015 1st elected Board Member election. The nomination paper filing deadline was 10/16/15. Only one qualified individual (incumbent, retiree John Memory) requested and filed signed nomination papers. The signatures were verified. As no other nomination papers were filed, an election does not need to be held and John Memory is declared the winner. On a motion duly made and seconded it was **VOTED** by the Board to declare John M. Memory to be elected the Third Member (first elected) of the Somerville Retirement Board. The Executive Director will notify PERAC and issue an Election by Declaration Announcement and send it to the Alderman and Mayor also. Board Member Memory recused himself.

Received from PERAC the following Memoranda:

Memo # 21/2015 (Q4 Board Member Training)
Memo # 22/2015 (Appropriation Data)
Memo # 23/2015 (Fraud Prevention Poster)
Memo # 24/2015 (Survey Technology Improvement Project)

The following retirees recently passed away:

Henry Ramsdell, on 9/19/2015. Option C popped up to A, benefits cease.
Leo Crowe, on 9/30/2015. Option C, spouse beneficiary to receive 2/3.
Robert F. Quinn, on 10/4/2015. In service, spouse requested Section 9 benefits.

Old Business:

Comerica: foreign withholding tax recoveries. \$10,201.95 was received on 7/9/2015 related to (ADR) Novo Nordisk Denmark tax reclaim. The Executive Director requested a copy of the summary for this reclaim. Dan Berd is working with the Trust Operations department. The Director and Board Member Memory will schedule a conference call with Dan Berd.

John Buonomo

The Executive Director followed up with his Probation Officer and also Lowell District Court, which issued the civil Judgement in the amount of \$138,426.72. Mr. Buonomo is currently employed and paying \$100. per month for his criminal restitution. Currently, the Board has not received any payment on the civil Judgement. The Executive Director will work with attorney David Shapiro on the next formal procedure regarding collection and determine where the Board stands chronologically for receiving payments.

Somerville Retirement Board Meeting October 29, 2015

Retiree William T. Babcock, deceased 11/23/2013 received \$3,120.84 from 11/2013-10/31/2014. The Board received an executed and notarized affidavit 7/2014. Mr. Babcock was removed from the 11/2014 payroll. Detective McDaid filed a criminal complaint in District Court to summons Lisa. Barchard. Lisa Barchard was arraigned and had a pre-trial hearing on 4/7/15. Matt Buckley met with Assistant District Attorney, Ryan Rall, on 4/6/15 and presented all of the evidence to him. A compliance and election hearing occurred on 7/28/2015. Ms. Barchard did not show up (due to being hospitalized). Ms. Barchard was scheduled back in court on 9/1/2015, re-scheduled for 10/19/15.

Continued discussing the **Fossil Free Somerville** divestment presentation. The Board will continue to research and gather information regarding the effect of fossil fuel divestment on the investment portfolio and MA general laws chapter 32 and related regulations. While performing due diligence the Board received a letter from PERAC dated 6/15/2015 which references fiduciary standards, prudent investment regulations in 840 CMR 1.01 and the absence of a statute imposing such a restriction (fossil free RFP) the Commission is unable to post such an RFP. House Bill # 2372, filed 1/15/2015, has been referred to the Joint Committee on Public Service. On 10/15/15 the Board received a copy of a Letter to the Editor which was published in the Somerville Times and the Somerville Journal. 10/29/15 Board Member Nosnik distributed an outline list of 3 proposed actions. On a motion duly made and seconded it was **VOTED** by the Board to formally request a legal opinion from the City of Somerville Solicitor regarding how the Board may divest from fossil fuels, the 6/15/15 PERAC letter, Chapter 32, Section 23(3) restrictions and applicability, 840 CMR 1.01 and potential Home Rule Petition as an option. On a motion duly made and seconded it was **VOTED** by the Board to respond to the 9/30/15 Letter to the Editor with a copy of the 6/15/15 PERAC letter and the actions/requests from the 10/29/15 meeting. On a motion duly made and seconded it was **VOTED** by the Board to request quarterly fossil fuel gain/loss and position reports from each Investment Manager.

Portfolio Monitoring firm. The Executive Director confirmed with PERAC that an Investment RFP would have to be issued and that PERAC does NOT maintain an approved list of firms. This item was tabled at the 8/2015 meeting.

At 11:58 AM on a motion duly made and seconded it was **VOTED** by **ROLL CALL** to **ENTER** into Executive Session for the purpose of discussing the status of accidental disability files/applications and legal settlements.

ROLL CALL VOTE to ENTER EXECUTIVE SESSION:

Edward Bean	YES	Robert Massie	YES
Alex Nosnik	YES	Thomas Ross	YES
John Memory	YES		

**Somerville Retirement Board Meeting
October 29, 2015**

On a motion duly made and seconded it was **VOTED** by **ROLL CALL** to **END** Executive Session at 12:49 PM and **RETURN** to Open Session.

ROLL CALL VOTE to END EXECUTIVE SESSION:

Edward Bean	YES	Robert Massie	YES
John Memory	YES	Alex Nosnik	YES
Thomas Ross	YES		

On a motion duly made and seconded it was **VOTED** by the Board to accept the 3 medical panel reports of James Powers and approve the accidental disability based on the results of the 3 medical panel reports.

On a motion duly made and seconded it was **VOTED** by the Board to accept the disability application of Frederick Popken for consideration and request the medical records.

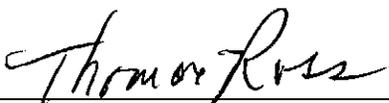
On a motion duly made and seconded it was **VOTED** by the Board to accept the disability application of Walter Mannix in order to perform due diligence.

On a motion duly made and seconded it was **VOTED** by the Board to adjourn the meeting at 12:50 PM.

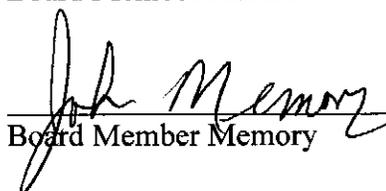


Vice Chairman Bean

Board Member Massie



Board Member Ross



Board Member Memory



Board Member Nosnik