



Public Health
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CITY OF SOMERVILLE, MASSACHUSETTS
Health Department

JOSEPH A. CURTATONE
MAYOR

PAULETTE RENAULT-CARAGIANES
DIRECTOR

MINUTES
BOARD OF HEALTH

March 17, 2011
5:00 pm

City Hall Annex Conference Room

Present: Paulette Renault-Caragianes (Health Director)
Dr. Brian Green, Board Member (Chair)
Babette Mello, Board Member
Paula Machado, Board Member
Kathy Henkle (Recording Secretary)

Absent: None

Staff Members in Attendance: Jason Dodd, Cory Mashburn

Guests: Maureen Lee, (ISD Health Inspector) John Fisher, (Unit Manager Central Food Services Department)
Michael DiSimone, (Assistant Director of Operations) from Tufts University

Meeting Called to Order: by Dr Green and seconded by Ms. Machado at 5:06pm

Previous Minutes: On a motion made by Dr. Green and seconded by Ms. Machado:
"The January 21, 2011 Minutes were approved as circulated."

MOTION CARRIED UNANIMOUSLY

Variance Request – Tufts University: During a routine inspection, Ms. Lee identified that Tufts was in the process of using a cook/chill system to prepare a number of their food items. Cook/Chill is a form of reduced oxygen packaging. Tufts submitted their HACCP (Hazardous Analysis Critical Control Point) plan. Ms. Lee reviewed the plan and did a field verification to make sure they had everything in place to follow through with their HACCP plan. Dr. Green made a motion to accept and issue a variance to Tufts University based on the HACCP Plan they have submitted.

MOTION CARRIED UNANIMOUSLY

Food Establishments Violations for February 2011: Taqueria Montachristo was closed for 3 days due to numerous violations. Foundry on Elm continues to have repeat violations. Ms. Lee has implemented a watch list for food establishments who continue to have repeat violations.

Youth Access Tobacco Regulations Update: A legal notice to have a public hearing on the amended tobacco regulations were past out to board members to review. A few edits were made. Next it will get published in the Somerville Journal. The public hearing will be held at the next Board of Health meeting.

Health Department Updates: The Youth Risk Behavioral Survey will be conducted April 5, 2011 in the Middle Schools. Scap will be applying for National Coalition of the Year award. Cory and Jay have been preparing the new application for the 5 City Collaborative Grant. which is due April 15, 2011. Ms. Renault-Caragianes will be going to Texas in May for Emergency Preparedness Conference to represent Region 4B. Laura Carroll will be sending out emails regarding all the activities for National Public Health Week which will be from April 5 through April 8, 2011. There will be an Open House at the Health Department on Thursday, April 7, 2011 from 5 – 7pm. The theme for this week is “Safety is No Accident” We submitted a level-funded FY12 Budget. We were also awarded the Clamp Grant. Clamp stands for Clean Air and Mobility grant from MASS DOT.

Director’s Report: On a motion made by Ms. Mello and seconded by Ms Machado, *“The Director’s January/February 2011 Reports were approved as circulated.”*

MOTION CARRIED UNANIMOUSLY

Old Business: Nothing to report

New Business: Nothing to report

Next Meeting: Tentatively scheduled for April 21, 2011

Adjournment: A motion was made by Dr. Green to adjourn the meeting at 6:06pm. It was seconded by Ms. Mello.

Respectfully Submitted,
Kathy Henkle (Recording Secretary)
March 23, 2011