



City of Somerville, Massachusetts
 Department of Public Works
 Joseph A. Curtatone
 Mayor

Account # _____

Property Type: _____

Circle One: Sale of Property / Condo Conversion

Date of Request: _____

Property Address: _____

Seller(s) Name: _____

Buyer(s) Name: _____

Buyer(s) Mailing Address: _____

Buyer(s) Telephone: _____ Buyer(s) Email: _____

Closing Date _____ Pick Up Date _____

Realtor:
 Name _____
 Company _____
 Phone # _____

Standard Processing Fee: \$25.00 - (3 Business days)	PAYABLE BY CHECK OR MONEY ORDER TO THE CITY OF SOMERVILLE
Expedited Processing Fee: \$50.00 (1 day)	

For Water Dept. Use Only:

Water Meter Readings	MTU # _____
Current _____	Previous _____ Usage (Units of Water) _____

NOTES:



Somerville Water and Sewer Department
 17 Franey road • Somerville, Massachusetts 02145
 (617) 625-6600 Ext. 5850 • Fax: (617) 591-7991

